

## From the Principal's Desk

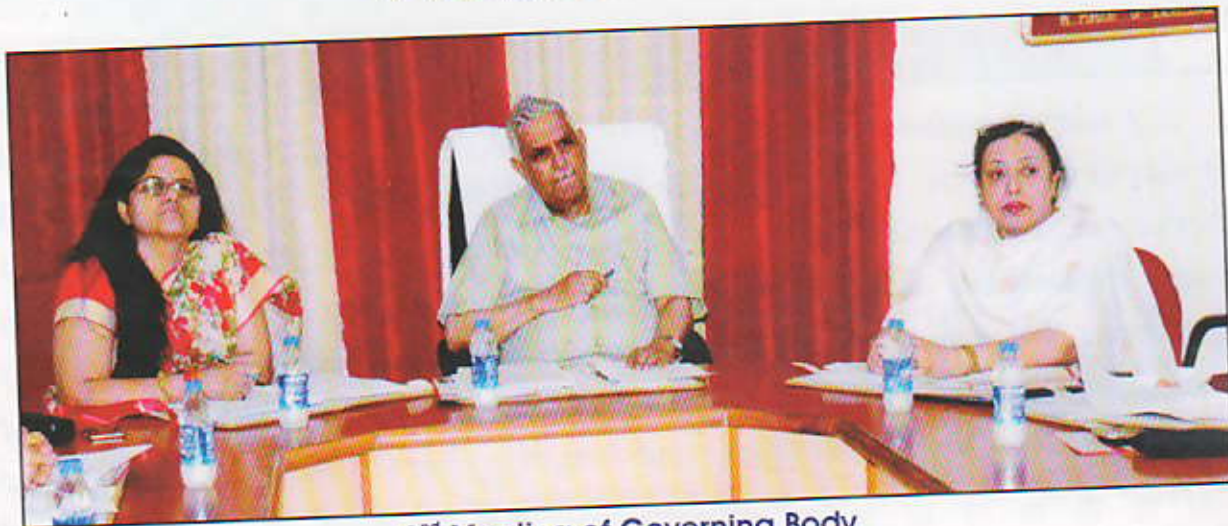


*I warmly welcome and congratulate you all for aspiring to be a part of this prestigious institution. Govt. College for Women, Parade Ground, Jammu has since its inception made tremendous strides in the arena of seeking and dispensing knowledge. In today's dynamic and demanding environment, the college offers a variety of academic programmes that include disciplines of Science, Humanities, Commerce and BCA. We are proud to announce the commencement of four new elective courses of Geography, Computer Applications, NCC and Textile Dyeing and Designing from this session. The College also offers our young women a choice to opt from a number of vocational and skill enhancement courses that can prepare them to compete in the present times with confidence wherever they choose to go to. This college has proved its credential once again by starting the concept of a "Community College", under which we are successfully running a six months course of Fashion Designing and Technology that will lay the foundation of our budding entrepreneurs. At GCW Parade Ground, while promoting academic proficiency our students are encouraged to avail opportunities and to involve them in extracurricular activities. We seek to provide a vibrant and congenial atmosphere to our youth while at the same time inculcate in them values of hardwork, honesty and dedication without which the aim of education remains incomplete.*

*It is my proud privilege to introduce my dedicated and experienced faculty who will lead you onto the path of your dreams as you spend three years of caring, sharing, teaching and learning in this college. With these words of Swami Vivekananda, "Arise, Awake and stop not till the goal is achieved", I once again welcome you to this prestigious Institution of learning.*



5<sup>th</sup> Academic Council Meeting



2<sup>nd</sup> Meeting of Governing Body

### *Anti-Ragging Cell*

1. Dr. Geetanjali A. Rana (Convenor)
2. Dr. Kulvinder Kaur
3. Mrs. Geetanjali Multani
4. Dr. Vandana Gupta
5. Mrs. Seema Kotwal
6. Dr. Sandhya Bhardwaj
7. Mrs. Amrit Kour Isher
8. Dr. Pragya Khanna

### *Grievance Redressal Cell*

1. Dr. Aruna Dubey
2. Mrs. Romila Guleria
3. Mrs. Anupama Sharma
4. Mrs. Nidhi Kotwal
5. Dr. Sonia Khajuria
6. Mrs. Samriti Manchanda

### *Cell against Harassment of Women at work place*

1. Dr. Barbra Koul
2. Dr. Arti Pandoh
3. Mrs. Neena Kumari
4. Dr. Kamaljeet Kour
5. Mrs. Shabnam Ara
6. Mrs. Neha Gupta

### *Placement and Counseling Cell*

1. Dr. Kulvinder Kour
2. Mr. Surinder Parihar
3. Mrs. Sumita Dham
4. Mrs. Nisha Bhagat
5. Mrs. Roopali Jamwal
6. Mr. Vipul Saraf
7. Mr. Gourav Gupta

## Profile of the College

The college came into being on 1st June 1944 as MAHARANI MAHILA college through mahila education society (registered body of the then prominent and respectable women of Jammu) at the instance of MAHARANI TARA DEVI. It was taken over by the Govt. of J&K on 25th November, 1953 and was renamed as Govt. College for Women Parade, Jammu. It continued to be the only women college of Jammu province upto 1971. Located in the foot hills of "Mata Vaishno Devi and shores of sared "Suryaputri Tawishi" in the old Jammu city area this is the only college in Jammu Province that offers the largest number of courses ranging from Arts to Science and Commerce to B.C.A with 29 subjects and 66 combinations available to the students. A total of 6500 students are pursuing their degrees in various disciplines including PG in Home Science (Community Resource Management & Extension) and Music. The college has been sanctioned a certificate course in Fashion Designing and Technology under Community College Scheme by UGC. The college has faculty strength of 118 permanent teachers. As higher education has to be commensurate with market demand for placement of students, this college has aptly received Grant in aid from UGC for Career Oriented Courses. This college has been acting as a platform for organization of national and state-level seminars to sensitize the latent talent within students.

Internal Quality Assurance Cell (IQAC) has been constituted to identify the areas of potential for excellence and evolve mechanism for sustenance of quality in education. This college however, doesn't work in isolation. The IQAC receives guidance from quality advisory committee of the college. The College has the history of producing alumnae that contribute in societal development in different ways. We are proud to mention here that our present Honorable Chief Minister, Ms. Mehbooba Mufti is an illustrious alumni of the College and a large number of bureaucrats like Ms. Sushma Chowdhary IAS, Ms. Shama Jain IFS, Mrs. Vijay Kotwal IAS, Ms. Meera Jamwal KAS, Ms Dev Lata KAS, Ms. Rashmi Kashyap KAS, Ms. Sunita Sharma KAS, Mrs. Manju Rashid KPS, Mrs. Usha Gupta NRI (President of various NGO'S), University and college teachers, especially luminous academicians like Dr. Ved Ghai, Padma Bhushan awardee, journalists & politicians and the notable alumni of this prestigious college.

This seat of learning was RE-ACCREDITED as 'A' Grade College in 2011.

The college has been conferred with the Autonomous status by the UGC in the month of January 2014.

UGC confirmed this college with the status of College with Potential for Excellence (CPE) in April 2016.

## Courses offered

College being a multi faculty institution offers graduation in Arts, Science, Commerce and B.C.A, Biotechnology and Electronics.

Total Intake capacity: 2000

Intake Capacity in Arts:	800
Intake Capacity in Medical:	300
Intake Capacity in Non-Medical:	220
BCA:	40
Electronics:	40
Biotechnology:	30
B.Com:	400
NCC	50
Geography	30
Textile Dyeing and Designing	50
Computer Applications	30
Functional English	30

## CBCS Subjects Combination

### Arts

S.No.	Subject
1	English/Hindi/Urdu/Dogri/Punjabi, Education, Mathematics,EVS, Communicative English/Hindi/Urdu/Dogri/Punjabi
2	English/Hindi/Urdu/Dogri/Punjabi, Sociology, Functional English,EVS, Communicative, English/Hindi/Urdu/Dogri/Punjabi
3	English/Hindi/Urdu/Dogri/Punjabi, Political Science,Sanskrit,EVS, Communicative English/Hindi/Urdu/Dogri/Punjabi
4	English/Hindi/Urdu/Dogri/Punjabi, History, Political Science,EVS, Communicative English/Hindi/Urdu/Dogri/Punjabi
5	English/Hindi/Urdu/Dogri/Punjabi, Sociology, Philosophy,EVS, Communicative English/Hindi/Urdu/Dogri/Punjabi
6	English/Hindi/Urdu/Dogri/Punjabi, History, Sociology,EVS, Communicative English/Hindi/Urdu/Dogri/Punjabi
7	English/Hindi/Urdu/Dogri/Punjabi, Sociology, Sanskrit,EVS, Communicative English/Hindi/Urdu/Dogri/Punjabi
8	English/Hindi/Urdu/Dogri/Punjabi, Education, English Literature ,EVS, Communicative English/Hindi/Urdu/Dogri/Punjabi
9	English/Hindi/Urdu/Dogri/Punjabi, Education, Political Science,EVS, Communicative English/Hindi/Urdu/Dogri/Punjabi
10	English/Hindi/Urdu/Dogri/Punjabi, Education, History,EVS, Communicative English/Hindi/Urdu/Dogri/Punjabi
11	English/Hindi/Urdu/Dogri/Punjabi, Education, Economics,EVS, Communicative English/Hindi/Urdu/Dogri/Punjabi
12	English/Hindi/Urdu/Dogri/Punjabi, English Literature, Economics,EVS, Communicative English/Hindi/Urdu/Dogri/Punjabi
13	English/Hindi/Urdu/Dogri/Punjabi, Sociology,Economics,EVS, Communicative English/Hindi/Urdu/Dogri/Punjabi
14	English/Hindi/Urdu/Dogri/Punjabi, Philosophy,Economics,EVS, Communicative English/Hindi/Urdu/Dogri/Punjabi
15	English/Hindi/Urdu/Dogri/Punjabi, Political Scinece, Economics,EVS, Communicative English/Hindi/Urdu/Dogri/Punjabi
16	English/Hindi/Urdu/Dogri/Punjabi, Mathematics, Economics,EVS, Communicative English/Hindi/Urdu/Dogri/Punjabi

17	English/Hindi/Urdu/Dogri/Punjabi, English Literature, Political Science, ,EVS, Communicative English/Hindi/Urdu/Dogri/Punjabi
18	English/Hindi/Urdu/Dogri/Punjabi, Sociology, Political Science, ,EVS, Communicative English/Hindi/Urdu/Dogri/Punjabi
19	English/Hindi/Urdu/Dogri/Punjabi, Mathematics, Political Science, ,EVS, Communicative English/Hindi/Urdu/Dogri/Punjabi
20	English/Hindi/Urdu/Dogri/Punjabi, Political Science, Philosophy, EVS, Communicative English/Hindi/Urdu/Dogri/Punjabi
21	English/Hindi/Urdu/Dogri/Punjabi, History, Philosophy, EVS, Communicative English/Hindi/Urdu/Dogri/Punjabi
22	English/Hindi/Urdu/Dogri/Punjabi, Education, Music, EVS, Communicative English/Hindi/Urdu/Dogri/Punjabi
23	English/Hindi/Urdu/Dogri/Punjabi, Music, Economics, EVS, Communicative English/Hindi/Urdu/Dogri/Punjabi
24	English/Hindi/Urdu/Dogri/Punjabi, Music, Sanskrit, EVS, Communicative English/Hindi/Urdu/Dogri/Punjabi
25	English/Hindi/Urdu/Dogri/Punjabi, History, Music, EVS, Communicative English/Hindi/Urdu/Dogri/Punjabi
26	English/Hindi/Urdu/Dogri/Punjabi, Mathematics, Music, EVS, Communicative English/Hindi/Urdu/Dogri/Punjabi
27	English/Hindi/Urdu/Dogri/Punjabi, Psychology, Philosophy, EVS, Communicative English/Hindi/Urdu/Dogri/Punjabi
28	English/Hindi/Urdu/Dogri/Punjabi, Psychology, Economics, EVS, Communicative English/Hindi/Urdu/Dogri/Punjabi
29	English/Hindi/Urdu/Dogri/Punjabi, Psychology, English Literature, EVS, Communicative English/Hindi/Urdu/Dogri/Punjabi
30	English/Hindi/Urdu/Dogri/Punjabi, Psychology, Sociology, EVS, Communicative English/Hindi/Urdu/Dogri/Punjabi
31	English/Hindi/Urdu/Dogri/Punjabi, Education, Psychology, EVS, Communicative English/Hindi/Urdu/Dogri/Punjabi
32	English/Hindi/Urdu/Dogri/Punjabi, Psychology, Sanskrit, EVS, Communicative English/Hindi/Urdu/Dogri/Punjabi
33	English/Hindi/Urdu/Dogri/Punjabi, Functional English, Economics, EVS, Communicative English/Hindi/Urdu/Dogri/Punjabi
34	English/Hindi/Urdu/Dogri/Punjabi, English Literature, Functional English, EVS, Communicative English/Hindi/Urdu/Dogri/Punjabi
35	English/Hindi/Urdu/Dogri/Punjabi, Political Science, Functional English, EVS, Communicative English/Hindi/Urdu/Dogri/Punjabi
36	English/Hindi/Urdu/Dogri/Punjabi, Psychology, Functional English, EVS, Communicative English/Hindi/Urdu/Dogri/Punjabi
37	English/Hindi/Urdu/Dogri/Punjabi, Home Science, Economics, EVS, Communicative English/Hindi/Urdu/Dogri/Punjabi
38	English/Hindi/Urdu/Dogri/Punjabi, Psychology, Political Science, ,EVS, Communicative English/Hindi/Urdu/Dogri/Punjabi
39	English/Hindi/Urdu/Dogri/Punjabi, Education, Home Science ,EVS, Communicative English/Hindi/Urdu/Dogri/Punjabi
40	English/Hindi/Urdu/Dogri/Punjabi, Home Science, Political Science, EVS, Communicative English/Hindi/Urdu/Dogri/Punjabi
41	English/Hindi/Urdu/Dogri/Punjabi, Home Science, English Literature, EVS, Communicative English/Hindi/Urdu/Dogri/Punjabi

42	English/Hindi/Urdu/Dogri/Punjabi, Home Science, Sociology, EVS, Communicative English/Hindi/Urdu/Dogri/Punjabi
43	English/Hindi/Urdu/Dogri/Punjabi, Home Science, Philosophy, EVS, Communicative English/Hindi/Urdu/Dogri/Punjabi
44	English/Hindi/Urdu/Dogri/Punjabi, Education, Philosophy, EVS, Communicative English/Hindi/Urdu/Dogri/Punjabi
45	English/Hindi/Urdu/Dogri/Punjabi, Education, Sanskrit, EVS, Communicative English/Hindi/Urdu/Dogri/Punjabi
46	English/Hindi/Urdu/Dogri/Punjabi, Mathematics, Philosophy, EVS, Communicative English/Hindi/Urdu/Dogri/Punjabi
47	English/Hindi/Urdu/Dogri/Punjabi, Philosophy, Sanskrit, EVS, Communicative English/Hindi/Urdu/Dogri/Punjabi
48	English/Hindi/Urdu/Dogri/Punjabi, English Literature, Philosophy, EVS, Communicative English/Hindi/Urdu/Dogri/Punjabi
49	English/Hindi/Urdu/Dogri/Punjabi, History, Sanskrit, EVS, Communicative English/Hindi/Urdu/Dogri/Punjabi
50	English/Hindi/Urdu/Dogri/Punjabi, History, English Literature, EVS, Communicative English/Hindi/Urdu/Dogri/Punjabi
51	English/Hindi/Urdu/Dogri/Punjabi, History, Geography, Communicative English, EVS
52	English/Hindi/Urdu/Dogri/Punjabi, Political Science, Geography, Communicative English, EVS
53	English/Hindi/Urdu/Dogri/Punjabi, Political Science, NCC, Communicative English, EVS
54	English/Hindi/Urdu/Dogri/Punjabi, History, NCC, Communicative English, EVS
55	English/Hindi/Urdu/Dogri/Punjabi, Home Science, Textile Dyeing and Designing, EVS, Communicative English/Hindi/Urdu/Dogri/Punjabi

### ***B.Sc. (Medical):***

#### **Subject Combinations**

1.	Botany, Zoology, Chemistry, EVS, Communicative English//Hindi/Urdu/ Dogri/Punjabi
2.	Bio-technology, Botany, Chemistry, EVS, Communicative English//Hindi/Urdu/ Dogri/Punjabi
3.	Bio-technology, Zoology, Chemistry, EVS, Communicative English//Hindi/Urdu/Dogri/ Punjabi
4.	Geography, Botany, Zoology, EVS, Communicative English//Hindi/Urdu/Dogri/ Punjabi

### ***B.Sc. (Non-medical):***

#### **Subject Combination:**

1.	Mathematics, Physics, Chemistry, EVS, Communicative English//Hindi/Urdu/Dogri/ Punjabi
2.	Physics, Electronics, Mathematics, EVS, Communicative English//Hindi/Urdu/Dogri/ Punjabi
3.	Physics, Mathematics, Geography, EVS, Communicative English//Hindi/Urdu/Dogri/ Punjabi
4.	Computer Application, Electronics, Mathematics, EVS, Communicative English//Hindi/Urdu/ Dogri/Punjabi
5.	Computer Application, Physics, Mathematics, EVS, Communicative English//Hindi/ Urdu/Dogri/Punjabi

## *B.Com*

- |    |   |
|----|---|
| 1. | English/Hindi/Urdu/Dogri/Punjabi, Financial Accounting, Business Organization and Management, EVS, Communicative English/Hindi/Urdu/Dogri/Punjabi |
|----|---|

## *BCA*

- |    |   |
|----|---|
| 1. | Mathematics, Problem Solving using C Language, Computer Fundamentals, EVS, Communicative English/Hindi/Urdu/Dogri/Punjabi |
|----|---|

**Note: Kindly choose your subject combinations carefully. Once chosen they will not be changed.**

## *Pre-Admission Guidance and Counseling Cell*

Pre-admission counseling shall start from 5th of June, 2017.

The college has constituted Guidance and Counseling Cell for Admission to guide the students in the process of seeking admission and selection of the right course in compatibility with their abilities. The students can approach the members of this cell also for information regarding Add-on- courses. The application for Add-on- courses shall be submitted along with the Admission form.

## *Admission Process*

1. Submission of Pre-Admission Application form online: Candidate will be required to fill Pre-Admission Application form online and submit it along with the required documents within the stipulated time as per the notification.
2. After submission of Pre-Admission application, Merit list will be displayed on the college notice board and will also be uploaded on the college website.
3. Admission forms will be filled by the candidate and submitted along with the required documents.

## *Admission Criteria*

1. The minimum eligibility for seeking admission in this college shall be 50% for the Science and 45% for the Arts and Commerce Streams.
2. Re-appear cases in 12th Standard are not eligible for admission.
3. A student who has passed Higher Secondary Part-II examination (Class 12th) of the J&K Board/CBSE or any other equivalent examination, in all subjects, is eligible for admission
4. Student will be eligible to take up any subject provided the candidate had taken up the same subject in Higher Secondary Part-II (10+2 pattern) or an equivalent examination in the following:
  - a) Biology as a subject in 10+2 to be eligible to take up Botany or Zoology or Biotechnology
  - b) Mathematics and Physics as subjects to be eligible to take up Electronics.
  - c) Mathematics as a subject to be eligible to take up Mathematics/BCA
  - d) To be eligible to take up Commerce Stream the candidate is required to have:
    - i) Commerce Stream in the 10+2 Class. If not 50% as aggregate in other subjects.
  - e) To be eligible to take NCC as a subject

- i) The Candidate should have done 'A' certificate in NCC in 10+2
- ii) Candidate will be selected on the basis of merit.
- f) Students who have taken Mathematics as a subject in 10+2 to be eligible to take up Computer Application
- g) Students who have taken as a subject Home Science as a subject in 10+2 to be eligible to take up Textile Dyeing and Designing.
- h) For taking Geography as a Subject preference will be given to students who have Geography in 10+2. Eligibility for taking Geography is 60% marks or above in aggregate.

**Note:-**

- ❖ Admission fee is non-refundable
- ❖ Change of subjects/stream is not encouraged but in case any difficulty is faced, the student will be allowed to change the stream/subject combination within one week after the commencement of classes.

## Documents Required

### 1. For State Board Students

- a) Marks card /Diploma of 10th and 12th class in original and 2 photocopies of each.
- b) Provisional and Character Certificate in original from the institution last attended
- c) Two passport size photographs.
- d) No. of affidavits (as required) Format of the affidavit in given on page No. 12-14
- e) Category Certificate in original issued from the competent authority (if applicable) along with its photocopy.

### 2. For CBSE Students

- Besides the above mentioned documents from (a) to (e), the following are required
- f) Eligibility Certificate
  - g) Migration Certificate in original, along with photocopy.
  - h) Transfer Certificate in original, along with photocopy

### a) Vide Govt. Order No. 25/HE dated 12-01-2012

1) Admission Fee	40
2) Pool Fund	1050
3) Student Aid Fund	100
4) Building Maintains Fund	165
5) Games/Sports Fund	220
6) Reading Room Fund	50
7) Furniture Fund	70
8) Stationary Fund	35
9) Magazine Fund	80
10) Motor Vehicle Fund	60
11) Identity Card Fund	50
12) Student Service Fund	30
Seminar/Cultural	
13) Activities Fund	30
14) Excursion Fund	90



15) Medical Aid Fund	25
16) Relief Fund	10
17) Red Cross Fund	10
18) Miscellaneous Fund	60
19) Edusat	25
20) NSS Fund	50
21) Students Union Fee	20
22) Insurance Fee	11.26
Total	2281.26
23) Lab Fund	
Student Using one Lab	121
Student Using Two	187
Student Using Three Lab	242
24) Subject Tour	82.5

**b) University Notification 16./APR/ceen/05 dated 29-04-2016**

1) Digitization Net Working Fund	181.5
2) Corpus Fund	181.5
3) Red Cross Fee	22
4) NSS Fee	110
5) Examination Development Fund	236.5
6) Cost of Examination Form	154
7) University Sports Fee	440
8) University Registration Fee	302.5 (only in Sem.-I)
9) University Culture Fee	132
10) Examination Maintenance Fund	242
11) DIQA	176
Total	2178

**Admission Fee = 2281.26 + 2178 = 4459.26**

**Examination Fee for B.A/B.Sc./B.Com**

- Arts with one practical =  $1254 + 154 = 1408$
- B.Sc with two practical =  $1254 + 308 = 1562$
- B.Sc. with three practical =  $1254 + 462 = 1716$

1) (a) Full Arts Admission Fee + Examination Fee	Rs. 4459.26 + 1254 = 5713.26
(b) Arts with Home Science/Psychology/Music + Exam Fee	Rs. 4459.26 + 1254 + 121 + 154 = 5988.26
(c) Arts with Functional English + Exam Fee	Rs. 4459.26 + 1254 + 121 + 154 + 1265 = 7253.26
(d) Arts with Geography + Exam Fee	Rs. 4459.26 + 1254 + 121 + 154 + 82.5 = 6070.76
(e) Arts with NCC + Exam Fee	Rs. 4459.26 + 1254 + 1500 = 7213.26
(f) Full Medical + Exam Fee	Rs. 4459.26 + 1254 + 242 + 462 + 82.5 = 6499.76
(g) Non-Medical + Exam Fee	Rs. 4459.26 + 1254 + 187 + 308 = 6208.26
(h) Non-Medical with Electronic + Exam Fee + Vocational fee	Rs. 4459.26 + 1254 + 187 + 308 + 1265 = 7473.26
(i) BCA + Exam Fee	Rs. 4459.26 + 1540 + 187 + 308 + 9680 = 16174.26
(j) Commerce + Exam Fee	Rs. 4459.26 + 1254 = 5713.26
(k) Non-Medical + Computer Application + Exam Fee	Rs. 4459.26 + 1254 + 187 + 308 + 1900 = 8108.26
(l) Bio-Technology + Exam Fee	Rs. 4459.26 + 1254 + 242 + 462 + 82.5 + 3355 = 9854.76
(m) Home Science with Textile Dyeing + Exam Fee	Rs. 4459.26 + 1254 + 187 + 308 + 82.5 + 1500 = 7790.76

**Note:-**

1. EVS Fee to be paid only by the students of I & II Semester Rs. 187
2. There may be a variation in the fee structure.
3. For CBSE students there will be an additional eligibility fee of Rs. 732/-

### *Add on Courses/Diploma/Certificate Course*

These are career oriented courses which run parallel to the conventional B.A/B.Sc./B.Com & B.C.A courses. Hence are known as Add on Courses/Diploma and Certificate courses. The objective of these courses is to provide a student with a Certificate/Diploma/Advanced Diploma in any of these career and market oriented courses along with a conventional degree, by the time she leaves the portals of this college. These are aimed at bridging the gap between degree and the job.

The courses include practical work that is for the development of skill and hence are market oriented and are run in collaboration with different industries, research institutions and prospective employment agencies.

The career oriented courses are UGC approved and the Certificate/Diploma/Advanced Diploma will be awarded to students, after successful completion of the courses.

**i) The different Add on Courses with their fee structures are as follows:**

1. Information Management	Rs. 3000.00/-
2. Bio informatics	Rs. 3000.00/-
3. Tour & Travel Management	Rs. 2000.00/-
4. Functional English	Rs. 1500.00/-
5. Archaeology and Musicology	Rs. 3000.00/-
6. Journalism-Hindi/English	Rs. 2000.00/-
7. Translation	Rs. 1500.00/-
8. Social Work	Rs. 1500.00/-
9. Food Preservation and quality control	Rs. 2000.00/-

Each course has been introduced with a progressive approach during the first, second and third year of academics as Certificate/Diploma & Advanced Diploma respectively.

**ii) Eligibility**

Students of this college pursuing their conventional B.A, B.Sc.,B.Com & B.C.A degrees are eligible for seeking admission to these courses. The programme runs parallel to conventional degree courses & demands following eligibility for admission.

1. Certificate Course: B.A, B.Sc.,B.Com & B.C.A Semester 1st students of this college are eligible for undergoing the certificate course.
2. Diploma Course: B.A, B.Sc.,B.Com & B.C.A Semester 3rd students of this college who have passed Certificate course examination in Semester-1st are eligible for seeking admission to Diploma course.
3. Advanced Diploma course: B.A, B.Sc.,B.Com & B.C.A Semester V students of this college who have passed Diploma course examination in Semester 3rd are eligible for undergoing Advanced Diploma course.

Although the courses will not be watertight compartments, students of any discipline can join a career oriented course of a different field to diversify her knowledge. Counseling will be offered for right selection of the course in the interest of students, taking course suitability and student's capability into account.

**iii) Documents Required for Admission to Diploma and Certificate course:**

The following documents should be enclosed with the admission form:

1. Attested copy of Marks card of Higher Secondary Part-II
2. Three passport size photographs.

**iv) Migration**

There is no provision of migration from one college to another college to pursue Add on course.

**Vocational Course**

The college runs two vocational courses, viz.,

- A. Secretarial Training:** A complete unit of steno training centre has been created for imparting Secretarial Training to students to increase their job prospects.
- B. Functional English**

**Skill Development Courses/ Ability Enhancement Elective Courses (For IIIrd and IVth Semester)**

Biotechnology	Environmental Biotechnology Food Biotechnology
Economics	Current Indian Economic issues Data analysis
Philosophy	Deductive logic Inductive logic
Education	Statistics in Education Guidance and Counseling
Sanskrit	Indian Theatre Basic elements of Jyotisa
Zoology	Apiculture Aquarium Fish keeping
Mathematics	Logics and Set, Integral calculus Vector calculus, Theory of equation
English	Creative writing Media and Communication Skills
Chemistry	Fuel Chemistry Pesticide Chemistry
Botany	Mushroom cultivation Vermicomposting
Music	Indian Music (vocal) (Instrumental)
Physics	Weather forecasting, Physics workshop skills Renewable Energy and energy harvesting, Applied optics

Electronics	Weather forecasting, Electrical circuits and network skills Renewable Energy and energy harvesting, P Spice circuit simulation
BCA	PLSQL Web Designing
History	Historical Tourism, Museum and Archives Understanding popular culture/folk-lore
Psychology	Emotional competence Managing stress
Home Science	Participatory training and development Effective dressing skills
Sociology	Gender sensitization Quantitative research methods
Urdu	Literature Translation language skill
Punjabi	Gurmukhi Lippi atay Punjabi Basha Vigyan-IV Natak Te Rang Manch-III
EVS	Solid Waste concept and legislative measures Environmental Impact Assessment (EIA)
Dogri	Bhasha Vigyan Anuvaad
Hindi	Bhasha Shikshan Anuvadh Vigyan
Political Science	Legislative Support Public Opinion and Survey Research
Commerce	Office Management and Secretarial Practice Auditing and Corporate Governance

### UNDERTAKING

The selected candidates are required to enclose an undertaking in the form of an affidavit on non-judicial stamp of Rs.20 duly attested by Notary to the following effect.

#### ANNEXURE-I

#### For J&K State Board Students

- I Miss \_\_\_\_\_ D/o Sh. \_\_\_\_\_  
R/o \_\_\_\_\_ do hereby solemnly declare as under:
1. That I am seeking admission in B.A/B.Sc./B.Com./B.C.A Semester- 1st in Govt. College for Women Parade Ground, Jammu during the session 2017-18 on the basis of my merit in Higher Secondary Part II.
  2. That I have not sought admission in any Academic/Professional/Technical (Govt./Private) Institution within or outside the state.

3. That in case I seek admission or get selected in any Academic/Professional/ Technical, institution (Govt./Private) within or outside the state, I shall immediately bring the fact to the notice of college authorities and that I shall get myself discharged from the college, before getting myself admitted in any of the above mentioned institutions.
4. That I shall abide by the rules and norms of the institution in order to maintain decorum and discipline of the institution. I further undertake that I shall not misbehave or indulge in any unlawful and anti social activity and shall be liable to punishment up to the extent of expulsion from the college, in case I am found involved in any such activity.

**ATTESTING AUTHORITY**

**DEPONENT**

**ANNEXURE-II**

**For Non-J&K Board students (On Non-Judicial Stamp of Rs. 20/-)**

I Miss \_\_\_\_\_ D/o Sh. \_\_\_\_\_  
 R/o \_\_\_\_\_ do hereby solemnly declare that I am seeking provisional admission to class \_\_\_\_\_ in Govt. College for Women Parade Ground, Jammu, during the session 2017-2018 on the clear understanding that my admission to the class is provisional and is subject to confirmation on the issue of the certificate of eligibility by the College under rules. If, for any reason whatsoever the College declines to issue the said certificate, my provisional admission will automatically stand cancelled.

1. That I am seeking admission on the basis of my merit in Hr. Sec. Part-II examination.
2. That I have not sought admission in any Academic/Professional/Technical/ Govt./Private Institution within or outside the state.
3. That in case I seek admission or get selected in any Academic/Professional/ Technical/ Govt./Private Institution, I shall immediately bring the fact to the notice of the college authorities and that I shall get myself discharged from the college, before getting myself admitted in any of the above mentioned institutions.
4. That I shall abide by the rules and norms of the institution in order to maintain the decorum and discipline of the institution. I further undertake that I shall not misbehave or indulge in any unlawful and anti social activity and shall be liable to punishment up to the extent of expulsion from the college, in case I am found involved in any such activity.

**ATTESTING AUTHORITY**

**DEPONENT**

**ANNEXURE-III**

**For Gap Cases (On Non-Judicial Stamp of Rs. 20/-)**

I Miss \_\_\_\_\_ D/o Sh. \_\_\_\_\_  
 R/o \_\_\_\_\_ do hereby solemnly declare as under:

1. That I have passed my 10+2 examination during the session \_\_\_\_\_ as a private/Regular candidate from \_\_\_\_\_ board.
2. That I am seeking admission in Govt. College for Women Parade Ground, Jammu in \_\_\_\_\_ class during the session 2017-18, on the basis of my merit.
3. That during the gap period, I was neither employed nor sought admission in any Academic/Professional/Technical/ (Govt./Private) Institution.
4. That I have not sought admission in any Academic/Professional/Technical/ (Govt.

- /Private) Institution within or outside the state.
5. That in case I seek admission or get selected in any Academic/Professional/ Technical/ (Govt./Private) Institution, I shall immediately bring the fact to the notice of the college authorities and that I shall get myself discharged from the college, before getting myself admitted in any of the above mentioned institutions.
  6. That I shall abide by the rules and norms of the institution in order to maintain the decorum and discipline of the institution. I further undertake that I shall not misbehave or indulge in any unlawful and anti social activity and shall be liable to punishment up to the extent of expulsion from the college, in case I am found involved in any such activity.

**ATTESTING AUTHORITY**

**DEPONENT**

**ANNEXURE-IV**  
**Anti Ragging Affidavit**

1. I, Mr./Ms. \_\_\_\_\_  
Father/Mother/Guardian of \_\_\_\_\_  
(full name of student with admission/registration/enrolment number), having been admitted to Govt. College for Women Parade, Ground Jammu, have read the copy of UGC Regulations (2009), on curbing the menace of Ragging in Higher Education Institutions. I have understood the provisions contained in the said Regulations.
2. I have in particular perused clause 3 of the regulations and I am aware as to what constitutes ragging.
3. I have also in particular perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against my ward in case she is found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
4. I hereby solemnly aver and undertake that:
  - i. My ward will not indulge in any behavior or act that may be constituted as ragging under clause 3 of the Regulations
  - ii. My ward will not participate in or abet or propagate through any act of commission that may be constituted as ragging under clause 3 of the Regulations.
5. I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to clause 9.1 of the Regulations without prejudice or another criminal action that may be taken against my ward under any penal law for the time being in force.
6. I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of abetting or being part of a conspiracy to promote ragging; and further affirm in case the declaration is found to be untrue, the admission of my ward is liable to be cancelled.

Declare this \_\_\_\_\_ (day) of \_\_\_\_\_ (month) of \_\_\_\_\_ (year)

**Verification**

**Signature of deponent**

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed there in.

Verified at \_\_\_\_\_ (Place) on \_\_\_\_\_ (Date) of \_\_\_\_\_ (Month) of \_\_\_\_\_ (year)

**Signature of deponent**

Solemnly affirmed and signed in my presence on \_\_\_\_\_ (date) of \_\_\_\_\_ (month) of \_\_\_\_\_ (year) after reading the contents of this affidavit.

## *Institutional Calendar 2017-18*

### **July-August**

- ❖ Commencement of class work
- ❖ Enrollment of Students in NCC, NSS and Red Cross
- ❖ Orientation Programme for freshers
- ❖ Celebration of Independence Day on its eve.
- ❖ Admission in Hostel

### **September**

- ❖ Celebration of Teacher's Day on 5th September
- ❖ Celebration of Hindi Divas on 14th September
- ❖ Celebration of NSS Day by NSS Volunteers on 24th September
- ❖ Election of Student's Union
- ❖ Intra College Display Your Talent Contest
- ❖ Selection of Students for Literary, Cultural and Sports activities.
- ❖ Regular NSS & NCC activities

### **October**

- ❖ Celebration of 2nd October to commemorate birthdays of Mahatma Gandhi and Lal Bahadur Shastri
- ❖ Workshop for the college staff from 16th to 18th October
- ❖ Celebration of UNO day on 24th October
- ❖ Celebration of National Unity Day/ Rashtriya Ekta Diwas on 31st October
- ❖ Intra Class Literary activity
- ❖ Participation in NIC by NSS volunteers
- ❖ Sports activity: National/State level, as per their calendar
- ❖ Diwali Break
- ❖ Internal Assessment Test (07 days)

### **November**

- ❖ Celebration of Quami Ekta Week w.e.f. 19th November to 25th November by NSS Volunteers
- ❖ College Picnics/Subject Tours
- ❖ Inter College Cultural/Literary activity.
- ❖ Celebration of National Education Day on 11th November
- ❖ Celebration of College Foundation Day on 25th November.
- ❖ NCC Day 23rd November to 25th November
- ❖ Compilation of Internal Assessment Record

### **December**

- ❖ Semester end examination
- ❖ World Aids Day Celebration/Red Ribbon activity
- ❖ College Educational Tour after the semester end examination
- ❖ Organization of NSS/NCC winter camp of NSS Volunteers and NCC Cadets, respectively
- ❖ Winter Break
- ❖ World Human Rights Day on 10th December.

### January 2018

- ❖ Commencement of class work of next semester
- ❖ Celebration of Republic Day on its eve.
- ❖ Celebration of National Youth Festival w.e.f. 12th to 16 January to commemorate the birth anniversary of Swami Vivekananda
- ❖ Subject tours by Science Department
- ❖ Literary activities of Science, Languages and BCA Club

### February

- ❖ Career Counseling
- ❖ Remedial Classes
- ❖ Guest Lectures/Science Day on 28th February
- ❖ Parent Teacher Meet

### March

- ❖ Inter house competitions
- ❖ Internal assessment Test (07 days)
- ❖ Celebration of Women's International Day on 8th March
- ❖ Holi Break

### April to May

- ❖ Applications to be invited for Coaching Classes for competitive exams.
- ❖ Semester end examination
- ❖ Prize Distribution Function
- ❖ Farewell to the outgoing students
- ❖ Compilation of Internal Assessment record.

### June

- ❖ Summer Break from 1st June to 15th July as per notification
- ❖ Beginning of Admission Process.

**Note: One Academic session comprises of two semesters, each of 90 teaching days.**

## *Facilities Available On The Campus*

### **Dr. Krishna Mohan Girls Hostel**

The college provides accommodation in the hostel to its students who hail from far off places. Due to constraint of limited accommodation the admission to the hostel is made on the basis of merit in the qualifying examination. In case two or more applicants fall in the same merit, preference will be given to those with lowest family income on the basis of income certificate issued by employer or tehsildar. However some seats are reserved for the wards of Indian Army personnel, Central Govt. employees and students belonging to SC/ST category.

On selection for admission to the hostel, students shall be required to submit certificate in support of their place of residence, duly signed by employer of their parent or first class magistrate. Students suffering from any chronic infectious disease are not eligible for hostel accommodation. Gap cases are also not eligible for admission to hostel.

The Principal, in all matters, has the discretion to accept or reject the request for admission to the hostel and in no case a student can assert her claim.

**The intake capacity of the Hostel is 250 students**

### **Admission to the Hostel**

Application for admission to the hostel shall be made by the student on the prescribed form, available with the college office, duly filled and submitted to the Office.

Applicants are required to submit three passport size photographs along with the application form.



### Documents Required for Admission to the Hostel.

- ❖ Photocopies of Mark List of qualifying examination
- ❖ Income Certificate from the competent authority
- ❖ Medical Certificate for Fitness
- ❖ Photocopy of Category Certificate issued by competent authority, if applicable.

### Facilities in the Hostel

The following facilities are available to students in the hostel:

- ❖ Well ventilated, shared accommodation, each room provided with 3 beds.
- ❖ Mess arrangement
- ❖ Reading room
- ❖ Common dining hall.
- ❖ Common room
- ❖ First Aid facility and checkup when needed.



### Hostel Fee

On selection for admission to the hostel the student shall be required to deposit the following fee as fixed by the Government.

Admission fee	Rs. 10
Rent	Rs. 200 (per annum)
Electricity charges	Rs. 200
Water charges	Rs. 50
Furniture fund	Rs. 200
Utensils/crockery breakage	Rs. 50
Sports/entertainment fund	Rs. 50
Reading room fund	Rs. 50
Medical aid fund	Rs. 30
Service maintenance charges	Rs. 660
Hostel security(for 1st year)	Rs. 200
<b>Total annual fee for 1st and 2nd Semester</b>	<b>Rs. 1700</b>
<b>Annual Fee for IIIrd and IVth Semester (Excluding Hostel Security)</b>	<b>Rs. 1500</b>
Mess Fee	Rs. 1500 (per Month)
Mess Security	Rs. 1500 (for 1st Semester only)
(To be deposited at the time of admission)	
(To be refunded after VI semester)	
* Tentative Subject to change	

### Hostel Rules

The students are required to follow the below mentioned rules in the hostel :

- ❖ No student shall change her allotted room without the prior permission of college administration.
- ❖ Boarders are not allowed to leave the hostel even to live temporarily elsewhere unless permitted by the competent authority on the written request by the parent.

- ❖ In the event of any emergency that demands the boarders to leave the college, they are required to sign in the register and give details of such a need. Strict disciplinary action will be taken for not reporting back in time. They will also record their arrival on their return.
- ❖ The warden is authorized to check the students in their rooms any time she deems fit.
- ❖ Parents are required to stay in touch with college authorities and visit their wards once a month if possible.
- ❖ The name of the boarders remaining absent continually will be struck off.
- ❖ In case of illness the hostel warden should be informed.
- ❖ Boarders are required to vacate hostel during vacations.
- ❖ Ragging in the hostel is strictly banned.
- ❖ Best hosteller award will be given to the student who has an impeccable behavior.
- ❖ Indiscipline of any nature will be dealt with strictness by the college authorities. The warning will be issued by the competent authority. If it goes unheeded, action under rules will be initiated. Further insensitivity to discipline will lead to expulsion of the boarder from the hostel by the competent authority.
- ❖ Visitors are not allowed to visit the students in their rooms. No guest is allowed to stay overnight.
- ❖ During holidays and other vacations boarders must lock the room and keep the keys with the warden.
- ❖ Students are required to take proper precautions of their belongings. The management shall not be responsible for any loss.
- ❖ The cost of any damage of the room, furniture or facilities provided therein arising out of improper use shall be borne by the student.
- ❖ Applicants are required to submit a list of expected visitors, duly signed by the parent/guardian and three passport size photographs of the visitors, along with the application form.
- ❖ Amusement of any kind, which is likely to disturb others, is not allowed.

### *Mess Rules*

- ❖ At the time of admission to the hostel two months fee will have to be deposited in advance wherein one month fee will be adjusted in the last month of the session.
- ❖ Mess charges are to be paid in advance up to 10th of every month. A fine of Rs.10/- per day will be imposed after the due date.
- ❖ Students will not be allowed to stay in the hostel and dine in the mess if they fail to pay the dues within 1 month.
- ❖ Students are required to pay all the dues before they vacate the accommodation during vacations. They will not be readmitted if they failed to do so and their security will not be refunded.
- ❖ After the production of NOC from the hostel warden, External Examination Roll No. Slip will be issued.
- ❖ All the hostel students ought to stay in the hostel till their last examination of the current session and pay the mess fee for the entire session.
- ❖ Students who leave the hostel before end of academic session shall not be eligible to get their hostel security refund and will not be readmitted in the hostel in the next academic session.
- ❖ Hostel mess will be managed by the inmates of the hostel on rotational basis

## *Room Maintenance*

- ❖ Students are responsible for proper maintenance of rooms and the furniture provided therein.
- ❖ Proper bedding shall be brought by the students themselves.
- ❖ Use of electric heaters, electric kettle and other electric appliances is strictly prohibited. LED bulbs to be used
- ❖ Boarders will make sure that lights and fan are switched off on leaving the room. Negligence in this regard can result in expulsion from the hostel.

## *Dining hall*

- ❖ No meal shall be served outside the dining hall.
- ❖ Students are required to come in proper dress to the dining hall (night dress, bathroom sleepers are not allowed).



## *Library*

The college has a well established automated and digitized library for the undergraduate, post graduate students and the faculty. The library is the resource center that supports and enhances the curriculum of the college. Students can expand their horizons more effectively with a digitalized and automated library which has about ten computers. Teachers reinforce their classroom instruction with assignments that guide students to research opportunities within the college library. The library functions on an open access system for the faculty members and the students. It has a collection of about 68,000 books and a number of volumes of periodicals, journals and magazines in various disciplines of Science, General Knowledge and Humanities. Services such as lending of books, reading room, reprographic facilities and other information are rendered by the library.



- ❖ Besides, the facility of Book Bank enables the students to borrow books on long term basis.

## *Library rules*

- ❖ The College library is open for students and staff during the college hours on all working days.
- ❖ Students are allowed to issue only one book at a time which has to be returned within 7 days.
- ❖ Complete silence is to be observed in the college library and in the reading rooms.
- ❖ Students are directed to handle books properly. Any body found misusing the library books/ library journals/magazines etc. is punished under rules.

- ❖ If a borrowed book is lost, torn or damaged, the student responsible for it will be liable to replace it or pay double the cost of the book.
- ❖ Every student at the time of borrowing books from the Library shall present to the Librarian her borrower card. The card is issued by the Chief Librarian
- ❖ Every student on being admitted shall be issued an "Identity Card" which she shall carry with herself all the time and shall produce on demand while in college. In case of loss of ID Card the student has lodge an F.I.R and a fine of Rs. 100/- shall be charged.

### *Canteen*

A canteen is run in the premises of the college that functions during the working hours of the college and provides eatables at reasonable rates.



### *Dispensary*

All the students are provided with facilities for first aid medical care and treatment in the college dispensary. Only minor ailments are dealt with in the dispensary with the help of a qualified pharmacist.



### *Well Equipped Laboratories*

The College has well equipped laboratories in Physics, Chemistry, Botany, Zoology, Electronics and Psychology, Functional English, Home Science and B.C.A. There are number of computers with Internet facilities for the students of this college.

### *Zoological Museum*

The Zoological Department has set up a Museum of various preserved animal specimens, stuffed animals, charts, models etc.

### *Botanical Garden*

A variety of medicinal and herbal plants of different families are grown in the botanical garden. The mixed flora is grown and preserved for Botany labs.



## *Drinking Water*

There is a facility of Water Cooler and Purifier in the college campus. Water Coolers are connected with purifiers so that students get cool and purified water.

## *Parking Facility*

College has limited Parking area and two wheelers of the students can be parked within the campus provided they have a driving license and proper documents of the vehicle.

## *Extra-curricular Activities*

Extracurricular activities form the core of a student's life since they help to develop an all-round personality of the students to face the undaunted task and turbulent world of future. The aim of extracurricular activities is to make the students fit for the future and to develop a competitive spirit, co-operation, leadership, diligence, punctuality and team-spirit as well as to provide a backdrop for the development of their creative talents.

The college provides a number of indoor and outdoor Sports and games facilities to the students and suitable awards are given every year to the best performers. Besides sports and games, the college has following activities:

## *National Service Scheme (NSS)*

National Service Scheme (NSS) aims at arousing social consciousness of the youth with an overall objective of personality development of the students through community service. The college has 4 units, having one Programme officer and 100 students in each unit. They are required to extend 120hrs of social service per year besides participation in two camps organized by the NSS unit of the college. Students are given certificates by University of Jammu for rendering service in the field. The activities include: Improvement of campus, constructive work in adopted villages and tree plantation.



**NSS volunteers taking out a Rally on the World AIDS Day**

## *National Cadet Corps (NCC)*

The National Cadet Corps in India is a voluntary organization which recruits cadets from high schools and colleges. The Cadets are provided military training in small arms and parades.

The aims of NCC are: To develop qualities of character, courage, camaraderie, discipline, leadership, secular outlook, spirit of adventure and the ideals of selfless service amongst the youth of the country. To create a human resource of organized, trained and motivated youth, to provide leadership in all walks of life and be always available for the service of the nation. To provide a suitable environment to motivate the youth to take up a career in the armed forces. The students get enrolled with the in-charge of the NCC unit of the college.



**Best ANO and Best Institution award in NCC (2016)**

## *Youth Red Cross Unit*

The College took an initiative in the establishment of "Youth Red Cross Unit" under the auspices of Indian Red Cross Society with the objective of providing awareness to society regarding health related issues.



Red Cross students at the camp

## *Tours and picnics*

A number of tours and picnics are organized in college to the places of educational and historical importance. Students are selected for the tours on the basis of merit. Subject tours in Commerce, Botany, Home Science and Zoology are also conducted within the State.



Annual Tour to Rajasthan

## *Formation of Clubs*

The College has set up various literary clubs like Languages club, Science club, Behavioral Science club, Commerce club and BCA club which organize various programs like guest lectures, seminars, quiz competitions, related to diverse fields, throughout the year for students and faculty members on a routine basis. Various events like poster making, slogan writing, rallies, lectures and symposia are arranged from time to time. Field trips to villages are also organized with the mission of spreading environment awareness.

## *Sports Activities*

The College has a well developed play field with defined courts for various games Students participate in various sports activities.



Champions displaying their Medals and Trophies

## *Cultural Activities*

The students participate in various cultural activities, especially from the Music Department. Students participate in State and National Level programmes and have brought laurels to this college.



Students performing during different cultural activities

## *Student Presidium*

The students of the college benefit from the liberty and sovereignty to have their own presidium that acts as a representative body to have a participatory role in various activities of the institution. The elections for the Student's Presidium are facilitated by the Student Welfare Committee in the presence of its Dean and under the overall supervision of the Principal.



## *Healthy Practices*

The objective of these practices of the college is to live up to the expectations of various stakeholders.

1. The college has an active website [www.gcwparade.in](http://www.gcwparade.in) that is continually updated to maintain transparency in administrative affairs of the college. Besides facilitating stakeholders with easy access to the institutional information.
2. The entire process of admission is online to make it hassle free, transparent and hence student friendly.
3. Additional/Remedial classes are held for weak students.
4. Guest lectures by subject area specialists are organized at regular intervals by different department of the college to keep the staff and students updated in their respective subjects
5. Tours, Picnics and subject field visits are regularly organized
6. Skill based training is made available to the students so that they are economically independent right after graduation.
7. The college regularly organizes workshops for the students and staff members regarding latest trends in knowledge.
8. College magazine is regularly printed.
9. Student Union and Presidium is elected in a democratic way where every students has the right to vote. This election is held under the supervision of head of the institution and Student Welfare Committee body plays a participating role in the various activities of the college.
10. Students spread awareness among college students and different communities (rural & urban), regarding different Social and Health issues, through traditional folk medium like nukkad natak and puppet shows and peace rallies.
11. Funds are raised by the students for the needy people of society by organizing fund raising programmes. This activity inculcates traditional value of respect and affection amongst the students.
12. SWOT analysis is done to assess the weakness, and strength of the institution.
13. New Projects are given to the students to inculcate scientific temperament among them.
14. Introduction of Smart classes for the students.
15. Automated digitized library.
16. Use of innovative teaching pedagogy in order to sustain the interest of the students, a few significant methodologies are as follows:
  - i. Industrial visits and field visits for experimental/participatory learning.

- ii. Collaboration with NGOs and industries for training.
- iii. Projects / Surveys.
17. Scholarships and free books are provided to students from economically weaker sections.
18. Investiture Ceremony
19. Monthly meeting of Presidium with the Principal to redress the grievances and take feedback for further growth.
20. Parent- Teacher meet is held every year.
21. The College has an established Alumni Association. It supports academic and non-academic activities and as an integral part of the college, it provides leadership, active support, guidance, direction and meaningful services to its students and its staff.
22. Campus Placement of the students on the campus.

### *Scholarship and Financial Assistance*

A number of Scholarships and Financial Assistance schemes as detailed below are available for the meritorious and deserving students:

S.No.	Agency	Scholarship
1	Govt. of Jammu and Kashmir	Non-Hindi Scholarship
2.	Department of Education	a)National Merit Scholarship b)Bad Pocket Scholarship for RBA, c)Frontier Scholarship (Leh/kargil)
3.	Social Welfare	Post Matric Scholarship for Scheduled Caste OBC, and Physically challenged
4.	Tribal Affairs Department	Post Matric Scholarship for Tribal Students
5.	Pahari Speaking Advance Board	Post Matric Scholarship for Pahari Speaking people
6.	Badri Mal Devi Charan Memorial Scholarship	For Poor and Meritorious Students
7.	Govt. College for Women Parade Ground Jammu	College Financial Aid

Students are required to apply for the various scholarships/financial assistance schemes on the prescribed Application form on due date. The Scholarships are awarded on the basis of eligibility criteria.

- Note:-**
- a) Scholarships & financial assistance schemes are linked with good conduct, regularity in attendance and academic performance.
  - b) Students can avail only one scholarship at a time.

### *Career Counselling and Placement Cell*

The Career Guidance and Placement Cell helps the students to get placement through on-campus and off-campus interviews. The Cell conducts various programs on topics such as personality development, communicative skills, and group discussion aimed at moulding the students for intensive coaching. Number of the companies have visited the institution for the placement of students.

Coaching for JUET and other Entrance Examinations is also provided by the career counselling cell.



## *Grievance Redressal Cell*

Mentoring is a unique system practiced in this College. The faculty takes care of the personal and emotional needs of the students through counseling. There is a Grievance Redressal Cell in the College that strives to redress the grievances of the students.

## *Anti-Ragging Cell*

Ragging in any form on the campus including hostel is regarded as a very serious offence and will invite strict action from the college authorities.

## *Internal Quality Assurance Cell (IQAC)*

The IQAC of this institution aims to create and promote a positive attitude and approach, motivating and providing support to the departments for organizing extra-curricular activities; providing research culture, encouraging teachers to organize seminars, workshops etc, motivating students to learn beyond the curricular aspects and providing training in computer operation to the students and non-teaching staff.

IQAC has defined strategies and quality measures, which are thoroughly discussed with the Departments and for the said purpose different committees have been formed in the college such as: Research committee, Library committee, Discipline committee and Cultural committee etc. The Advisory Board of IQAC Cell is comprised of the following members:

### **Internal Members:**

1. Principal
2. Co-ordinator
3. 7 Members of the Staff
4. 3 Student Representatives

### **External Members:**

1. Director Colleges, Higher Education Deptt. J&K
2. Director Colleges Development, University of Jammu
3. Director IQAC, University of Jammu

IQAC coordinates the working of the Autonomous stature of the College.

## *Examination and Assessment*

1. Being an Autonomous college, Semester end examinations in each course are conducted by Govt. College for Women Parade jammu, in November/December and April/May.
2. For being eligible to sit in examination students are required to have a minimum of 75% attendance in each theory paper and minimum of 15 practicals in each semester.
3. Internal Assessment (Theory) shall be for 20 marks. There will be one internal assessment test of 15 marks in each theory paper and weightage for attendance is 5 marks.
4. Internal and External (Practical) Examination shall be for 50 marks in all. 25 marks are reserved for internal practical examination and 25 marks for external practical examination.

## Staff List Teaching and Non-Teaching

### Teaching Staff

S.No.	Name	Designation		
1.	Dr. Anita Sudan	Principal	4.	Sunanda Rani Assistant Prof.
			5.	Puja Nanda Assistant Prof.

### Department of English

1.	Dr. Geetanjali A Rana	Associate Prof.	8.	Dr. Satinder Juneja Assistant Prof.
2.	Geetanjali Multani	Associate Prof.	9.	Sapna Sharma Assistant Prof.
3.	Samriti Manchanda	Associate Prof.	10.	Dr. Gurpreet Kour Assistant Prof.
4.	Anju Bala Dogra	Associate Prof.	11.	Dr. Balwinder Saini Assistant Prof.
5.	Dr. Shalini Sharma	Associate Prof.	12.	Faheem Rasool Assistant Prof.
6.	Dr. Sonia Khajuria	Associate Prof.		
7.	Dr. Sandhya Bhardwaj	Associate Prof.		
8.	Bandana Bakshi	Assistant Prof.		
9.	Shivani Kotwal	Assistant Prof.		
10.	Irshad Hussain	Assistant Prof.		
11.	Dr. Shivani Suri	Assistant Prof.		
12.	Dr. Shashi Sharma	Assistant Prof.		
13.	Anju Bala Lochan	Assistant Prof.		
14.	Moni Mehra	Assistant Prof.		
15.	Archana Dubey	Assistant Prof.		
16.	Deepshikha Sharma	Assistant Prof.		
17.	Sukriti	Assistant Prof.		
18.	Lakshmi Sohan	Assistant Prof.		

### Department of Physics

1.	Hans Raj	Associate Prof.
2.	Dr. Vandana Gupta	Associate Prof.
3.	Dr. Arti Pandoh	Associate Prof.
4.	Parshotam Singh Manhas	Assistant Prof.
5.	Dr. Bandhan Sharma	Assistant Prof.
6.	Chaman Lal	Assistant Prof.
7.	Ratika Sharma	Assistant Prof.

### Department of Chemistry

1.	Dr. Avinash K. Gupta	Associate Prof.
2.	Sumita Dham	Associate Prof.
3.	Rakesh Chander	Assistant Prof.

4.	Sunanda Rani	Assistant Prof.
5.	Puja Nanda	Assistant Prof.
6.	Dr. Bhavana Sharma	Assistant Prof.
7.	Dr. Yash Paul Sharma	Assistant Prof.
8.	Dr. Satinder Juneja	Assistant Prof.
9.	Sapna Sharma	Assistant Prof.
10.	Dr. Gurpreet Kour	Assistant Prof.
11.	Dr. Balwinder Saini	Assistant Prof.
12.	Faheem Rasool	Assistant Prof.

### Department of Education

1.	Tabassum Ara	Associate Prof.
2.	Dr. Shalika Gupta	Assistant Prof.
3.	Preeti Mahajan	Assistant Prof.
4.	Dr. Parveen Akhter	Assistant Prof.

### Department of Psychology

1.	Dr. Ravinder Kour	Assistant Prof.
2.	Piyali Arora	Assistant Prof.
3.	Silony Chirag	Assistant Prof.

### Department of History

1.	Surinder Singh Parhihar	Associate Prof.
2.	Puja Parihar	Assistant Prof.
3.	Romika Bhasin	Assistant Prof.

### Department of Pol.Sc.

1.	Dr. Sushma Mahajan	Associate Prof.
2.	Dr. Bharat Bhushan Anand	Associate Prof.
3.	Neena Kumari	Associate Prof.

### Department of Hindi

1.	Raj Jamwal	Assistant Prof.
2.	Anupama Sharma	Assistant Prof.

### Department of Urdu

1.	Safia Sheikh	Associate Prof.
2.	Dr. Richpal Singh	Associate Prof.

### Department of Sanskrit

1.	Dr. Sunita Sudan	Associate Prof.
2.	Shub Kumar	Assistant Prof.

### Department of Botany

1. Dr. Kulvinder Kour Associate Prof.
2. Seema Kotwal Associate Prof.
3. Dr. Shallu Samyal Associate Prof.
4. Dr. Bachan Lal Assistant Prof.
5. Shayat Kumar Dhar Assistant Prof.
6. Anita Gupta Assistant Prof.
7. Anju Koul Assistant Prof.

### Department of Zoology

1. Dr. Pragya Khanna Associate Prof.
2. Dr. Neeraj Kumar Associate Prof.
3. Amrit Kour Isher Associate Prof.
4. Dr. Sadhna Sharma Associate Prof.
5. Neeru Dhalla Assistant Prof.
6. Preet Pal Kour Assistant Prof.
7. Jeet Kour Assistant Prof.
8. Roop Krishan Pandita Assistant Prof.
9. Shobhna Samyal Assistant Prof.
10. Dr. Meenakshi Bandral Assistant Prof.
11. Dr. Tasleem Assistant Prof.
12. Dr. Rahul Kait Assistant Prof.
13. Dr. Archana Gupta Assistant Prof.
14. Nargis Nelofar Assistant Prof.
15. Meenu Sadhotra Assistant Prof.
16. Dr. Shabnam Tahir Assistant Prof.

### Department of Bio-Tech.

1. Dr. Mehak Tufchi Assistant Prof.
2. Dr. Ruchika Sharma Assistant Prof.
3. Gourav Gupta Assistant Prof.

### Department of Home Science

1. Dr. Aruna Dubey Associate Prof.
2. Mrs. Seema Jolly Associate Prof.
3. Nidhi Kotwal Associate Prof.
4. Dr. Anamika Baru Assistant Prof.

### Department of Commerce

1. Suman Bala Gupta Associate Prof.
2. Dr. Jyotsna Mohan Associate Prof.
3. Dr. Barbara Kaul Associate Prof.

4. Jyotika Bhasin Associate Prof.
5. Neha Gupta Assistant Prof.
6. Meenakshi Jamwal Assistant Prof.
7. Prof. Jyoti Bahl Assistant Prof.
8. Fayza Assistant Prof.
9. Gagan Jyoti Assistant Prof.

### Department of Math

1. Renu Anand Associate Prof.
2. Dr. Kawaljeet Kour Associate Prof.

### Department of Punjabi

1. Dr. Snober Assistant Prof.

### Department of Dogri

1. Ganga Sharma Assistant Prof.

### Department of Economics

1. Hardeep Kour Associate Prof.
2. Rajni Kumari Associate Prof.

### Department of Philosophy

1. Dr. Prith Pal Singh Associate Prof.
2. Mr. Yogesh Kumar Assistant Prof.

### Department of Music

1. Romila Guleria Associate Prof.
2. Anupama Sharma Associate Prof.
3. Jasmeet Kour Assistant Prof.
4. Dr. Kuldeep Rania Assistant Prof.
5. Mr. Naveen Sharma Assistant Prof.

### Department of Sociology

1. Shivali Gupta Assistant Prof.
2. Nisha Bhagat Assistant Prof.
3. Dr. Shabnam Ara Assistant Prof.

### Department of BCA

1. Rupali Jamwal Assistant Prof.

### Department of Electronics

1. Vipul Saraf Assistant Prof.

### Department of EVS

1. Dr. Shalini Sharma Assistant Prof.
2. Arti Assistant Prof.

### Chief Librarian

1. Ms. Sushma Devi

### Physical Education

1. Ms. Suman Bala (PTI)

## *Non-Teaching Staff*

Mr. Rajinder Singh Jamwal  
Mrs. Raj Rani  
Mrs. Navneeta Rajput  
Mr. Mohd. Mazid  
Mr. Neeta Kumari  
Mr. Suresh Sharma  
Ms. Manu Sharma  
Mr. Puran Lal  
Mr. Jamit Singh  
Mr. Tirlok Singh  
Mr. Daud Iqbal  
Mrs. Nishu Gupta  
Mr. Kuldeep Badyal  
Mrs. Monika Dogra  
Ms. Anita Bangotra  
Mr. Pawan Kumar  
Mr. Bansi Lal  
Mr. Manoj Kumar  
Mr. Maheshwar Dutt  
Ms. Meena Sharma

Head Assistant  
Stenography  
Accountant  
Senior Assistant  
Senior Assistant  
Junior Assistant  
Junior Assistant  
Sr. Lab Assistant  
Sr. Lab Assistant  
Sr. Lab Assistant  
Jr. Lab Assistant  
Jr. Lab Assistant  
Jr. Lab Assistant  
Lib. Assistant  
Stenographer  
Carpenter  
Plumber  
Mistry  
Sr. Supervisor Pharmacist  
Hostel Warden

## *General Rules*

1. Ragging in any form, on or off the college Campus, including the hostel is a cognizable offence and the student/students indulging in this practice will be severely punished, which can include explanation and expulsion from the college.  
Helpline numbers in case of Ragging: Tel-No 0191-2544305 Email. principalgcpwparade@gmail.com or Contact Dean Student Welfare committee/Anti Ragging Committee.
2. No outsider is allowed to enter the college without a valid reason.
3. If a student is absent from the college without permission for more than fifteen consecutive days, her name will be struck off from the college rolls and notified on the Notice Board.
4. Every student attending the college shall wear the college uniform as follows:-
  - i. Summer Uniform for unmarried girls: Plain White Suit and Plain White Dupatta.
  - ii. For married girls: Pink Suit and Pink Dupatta.
  - iii. For Engaged girls: White Suit and Pink Dupatta.
  - iv. Winter Uniform: Same as above with black Cardigans/Coats.
5. Unlawful assembly of students in the college is not allowed.
6. Covering walls in graffiti or sticking of posters is a cognizable offence.
7. Students resorting to unfair means in the examination are liable to be punished.
8. A student desirous of withdrawing her name from the college rolls should submit an application, countersigned by the parent/guardian of the student. The withdrawal certificate shall be issued only after the student clears the college dues. Such student shall in no case be readmitted during the same academic session.
9. Any student who indulges in any indiscipline in the college shall not be eligible for any prize, certificate, college colour, award or scholarship from the institution. This shall apply to all the students including NCC/NSS volunteers, players or the hostel boarders.
10. Student shall not leave the college premises during the working hours except with the permission of Deans Student Welfare.
11. Change of section is not allowed.
- ❖ Principal's decision in all administrative matters shall be final.

*Govt. College for Women Parade Ground, Jammu*  
*Principals who contributed to its growth*

Prof. Saraswati Shah  
Prof. Mehmuda Ahmed Alishah  
Prof. Saraswati Shaw  
Dr. Krishna Mohan  
Prof. Vidya Gupta  
Prof. Raj Dulari Razdan  
Prof. Shakuntala Tapasvi  
Prof. Nirmal Kanta Chakku  
Prof. Rita Langar  
Prof. Suwaren Lata Sharma  
Prof. Chander Prabha Rajput  
Prof. Chanchal Pandoh  
Dr. Kiran Sharma  
Prof. Kiran Bakshi  
Prof. Vijay Lakshmi  
Prof. Indira S. Rathore  
Prof. Usha Jayee  
Prof. Dr. Savitri Sharma  
Prof. Dr. Kiran Bakshi  
Prof. Dr. Hemla Aggarwal  
Prof. Dr. Renu Goswamy  
Prof. Dr. Aruna Dubey

*Ban on Ragging*

- ❖ Administrative Action in the event of Ragging
- ❖ Suspension from attending classes and Academic privileges.
- ❖ Withholding/Withdrawing Scholarship/ Fellowship and other benefits.
- ❖ Debarring from appearing in any test/ Examination or other Evaluation process.
- ❖ Withholding results.
- ❖ Debarring from representing the institution in any Regional National or International Meet, Tournament and Youth festivals etc.
- ❖ Suspension/Expulsion from the Hostel.
- ❖ Rustication from the institution for period ranging from one to four semesters/ Annual Course.
- ❖ Cancellation of Admission.
- ❖ Expulsion from the institution and consequent debarring from Admission to any other institution for a specified period.
- ❖ Filing of First information Report (FIR) with the police and local authorities, under appropriate penal provisions.
- ❖ Providing that where the persons, committing or abetting the act of Ragging are not identified, the University shall result to collective punishment.